Axomo

NEW HIRE WELCOME GUIDE



HELP NEW HIRES FEEL INCLUDED FROM DAY ONE

01.

Define the first impression

Think about how you want new hires to feel from the start of onboarding. What can your team do to help each person feel noticed, included, and ready to connect? Use that goal to guide your welcome plan.



02.

Plan the details

Set a budget and decide when new hires should receive their welcome items. Determine who will manage orders and answer questions. A clear plan gives HR a consistent process while leaving room for personal touches.



03.

Choose thoughtful welcome items

Select apparel and branded merchandise that reflect your company culture and serve a purpose. A notebook, backpack, drinkware, or desk accessory can give employees something useful at work or at home. Keep the collection focused and offer options in different products, sizes, styles, or colors where possible.



04.

Make recognition part of onboarding

A welcome kit is a starting point. Continue to recognize new hires as they complete training, contribute to a project, or reach an early milestone. Ask which parts of onboarding made them feel welcomed and which could be more personal or clear.



05.

Bring your plan to life

Give new hires a way to choose merchandise that fits their preferences while your HR team focuses on creating an enrionment for them to feel welcome in. WIth Axomo, you can create a curanted company store with different options and support your welcome program across office, remote, and hybrid teams. Explore Axomo.



Why Axomo?

GIVE HR A REPEATABLE PROCESS

HR teams often handle the pressure of organizing and keeping track of company swag. Countless spreadsheets and stacks of unused apparel can become a burden. Axomo automates the process and keeps track of employee sizes and preferences so you don’t have to.

KEEP YOUR WELCOME CONSISTENT

Axomo helps keep your branding and recognition system consistent. We store your logo and brand colors to help ensure that the swag your employees choose reflects your company culture. We can also automate rewards so every employee receives recognition when they reach a certain milestone, ensuring consistency.

GIVE NEW HIRES A CHOICE

Axomo creates a curated company store that gives employees a choice of products. Instead of guessing what your people want or need, let them choose the swag that works for them.

